

Message Text

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INFO OCT-01 ARA-10 ISO-00 EB-07 ABF-01 /019 W

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R 152130Z SEP 75

FM AMEMBASSY BOGOTA

TO SECSTATE WASHDC 826

INFO AMCONSUL CALI

AMCONSUL MEDELLIN

UNCLAS BOGOTA 8875

EO 11652: NA

TAGS: BEXP CO

SUBJ: MICHIGAN IOGA TRADE MISSION

REF: A) STATE 188866; B) BOGOTA 8158

1. FOLLOWING IS PROPOSED ADMINISTRATIVE BUDGET, COVERING
FOUR CITIES, FOR MICHIGAN IOGA MISSION:

A. BOGOTA (ARRIVE NOV 2; BUSINESS NOV 3, 4, AND 5;
DEPART FOR CALI LATE AFTERNOON OF NOV 5).

1) MISSION SECRETARIS (SENIOR SECRETARY AT \$22 PER DAY
FOR 18 DAYS AND ASSISTANT SECRETARY AT \$18 PER DAY FOR 15
DAYS). \$666

2) RENTAL OF PRESIDENTIAL SUITE AT TEQUENDAMA (SUITE WILL
BE USED FOR BIC, RECEPTION AND QUARTERS FOR MISSION DIRECTOR.
NIGHTS OF NOV 2, 3 AND 4 AT \$110 PER NIGHT) \$330

3) TRANSLATION, PRINTING, COMPOSITION AND MAILING OF
600 BROCHURES \$350

4) MISCELLANEOUS (TIPS AT AIRPORT, OVERTIME FOR
FSL'S) \$ 60

SUBTOTAL \$1426

B. CALI (ARRIVE LATE AFTERNOON NOV 5; BUSINESS NOV 6 & 7;
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DEPART FOR MEDELLIN NOV 8)

1) MISSION SECRETARY (\$20 PER DAY FOR 15 DAYS) \$300

2) RENTAL OF SMALL SUITE AT HOTEL INTERCONTINENTAL
(SUITE WILL BE USED AS QUARTERS FOR MISSION DIRECTOR AND
CAN BE USED BY OTHER MISSION MEMBERS FOR IMPORTANT
FOLLOW-UP APPOINTMENTS. NIGHTS OF NOV 5, 6 AND 7 AT \$26
PER NIGHT) \$ 72

3) BUSINESS INFORMATION CENTER (PROVIDED BY HOTEL AT NO
CHARGE)

4) BUS TRANSPORTATION TO AND FROM AIRPORT \$ 26

5) MISCELLANEOUS (DISTRIBUTION OF BROCHURES, OVERTIME
FOR FSL'S, TIPS AT AIRPORT) \$ 60
SUBTOTAL \$458

C. MEDELLIN (ARRIVE NOV 8; BUSINESS NOV 10 & 12; DEPART FOR
BARRANQUILLA LATE NOV 12)

1) MISSION SECRETARY (\$20 PER DAY FOR 15 DAYS) \$300

2) RENTAL OF SMALL SUITE AT HOTEL INTERCONTINENTAL (SUITE
WILL BE USED AS QUARTERS FOR MISSION DIRECTOR AND CAN BE
USED BY OTHER MISSION MEMBERS FOR IMPORTANT FOLLOW-UP AP-
POINTMENTS. NIGHTS OF NOV 8, 9, 10 AND 11 AT \$29 PER
NIGHT) \$116

3) BUSINESS INFORMATION CENTER (THREE DAYS AT \$40
PER DAY) \$120

4) BUS TRANSPORTATION TO AND FROM AIRPORT AND FOR
POSSIBLE PLANT VISIT \$ 95

5) MISCELLANEOUS (TELEPHONES IN VIC, OVERTIME FOR FSL'S,
DISTRIBUTION OF BROCHURES, TIPS AT AIRPORT) \$ 90
SUBTOTAL \$721

D. BARRANQUILLA (ARRIVE NOV 12; BUSINESS NOVEMBER 13 & 14;
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DEPART OF US NOV 15)

1) MISSION SECRETARY (SIX DAYS AT \$20 PER DAY) \$120

2) TWO ROUND TRIPS (BOGOTA-BARRANQUILLA-BOGOTA) AND
FIVE DAYS PER DIEM FOR AN EMBASSY FSL \$250

3) RENTAL OF SMALL SUITE AT HOTEL DEL PRADO (SUITE WILL BE

USED AS QUARTERS FOR MISSION DIRECTOR AND CAN BE USED BY OTHER
MISSION MEMBERS FOR IMPORTANT FOLLOW-UP APPOINTMENTS. NIGHTS
OF NOV 12, 13 AND 14 AT \$40 PER NIGHT) \$120

4) BUS TRANSPORTATION TO AND FROM THE AIRPORT \$ 40

5) BUSINESS INFORMATION CENTER (PROVIDED FREE OF
CHARGE BY THE CENTRO-COLOMBO AMERICANO)

6) MISCELLANEOUS (TIPS AT AIRPORT, OVERTIME, MATERIALS
SUPPLIED BY CENTRO COLOMBO AMERICANO) \$ 80

SUBTOTAL \$610

TOTAL ADMINISTRATIVE BUDGET FOR BOGOTA, CALI, MEDELLIN AND
BARRANQUILLA \$3215

2. PLEASE NOTE THAT ADMINISTRATIVE BUDGET DOES NOT INCLUDE:

A. HOTEL ROOMS FOR INDIVIDUAL MISSION MEMBERS (EXCEPT DIRECTOR)
WHICH WILL BE APPROXIMATELY \$14 PER DAY IN BOGOTA, CALI,
AND MEDELLIN AND \$15 PER DAY IN BARRANQUILLA.

B. COST OF TRANSLATORS/ENTERPRETERS FOR MISSION MEMBERS
WHO DO NOT SPEAK SPANISH. EMBASSY AND CONSULATE STAFFS WILL PROVIDE
SOME ASSISTANCE, BUT EACH ADDITIONAL BILINGUAL INTERPRETER
WILL COST \$20-25 PER DAY.

3. PROPOSED HOSPITALITY BUDGET FOR TRADE MISSION AS FOLLOWS:

A. BOGOTA

1) RECEPTION IN PRESIDENTIAL SUITE OF TEQUENDAMA FOR 100
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PERSONS (COMMISSARY, BEVERAGES, CORKAGE, WIATERS, HOR'S
D'OEUVRES) \$450

2) PRINTING AND DELIVERY OF INVITATIONS 90

3) COFFEE AND SOFT DRINKS FOR BIC 50

4) BEVERAGES FOR DIRECTOR'S SUITE 25

5) BREAKFAST BRIEFING 30

SUBTOTAL \$645

B. CALI

1) RECEPTION AT HOTEL INTERCONTINENTAL FOR 100
PERSONS \$400

2) PRINTING AND DELIVERY OF INVITATIONS 50

3) COFFEE AND SOFT DRINKS FOR BIC 35

4) BEVERAGES FOR DIRECTOR'S SUITE 25

5) BREAKFAST BRIEFING 35

SUBTOTAL \$545

C. MEDELLIN

1) RECEPTION AT HOTEL INTERCONTINENTAL FOR 100 PERSONS	580	
2) PRINTING AND DELIVERY OF INVITATIONS	50	
3) COFFEE AND SOFT DRINKS FOR BIC	50	
4) BEVERAGES FOR DIRECTOR'S SUITE	25	
5) BREAKFAST BRIEFING	35	
SUBTTOTAL		\$740

D. BARRANQUILLA

1) RECEPTION AT HOTEL DEL PRADO FOR 100 PERSONS	\$500	
2) PRINTING AND DELIVERY OF INVITATIONS	50	
3) COFFEE AND SOFT DRINKS FOR BIC	35	
4) BEVERAGES FOR DIRECTOR'S SUITE	25	
5) BREAKFAST BRIEFING	35	
SUBTOTAL		\$645

TOTAL HOSPITALITY BUDGET FOR BOGOTA, CALI, MEDELLIN
AND BARRANQUILLA \$2575

4. WOULD APPRECIATE USDOC DISCUSSING BUDGET PROPOSALS WITH
MISSION ORGANIZERS AND CONFIRMING THEIR ACCEPTANCE. PLEASE
PROVIDE GUIDANCE ON HOW PAYMENT WILL BE MADE.

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5. WOULD ALSO APPRECIATE PROMPT NOTIFICATION REGARDING TRAVEL
OF ADVANCE MAN AND WHEN WE CAN EXPECT MATERIAL FOR MISSION
BROCHURES.
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Message Attributes

Automatic Decaptioning: X
Capture Date: 01 JAN 1994
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Draft Date: 15 SEP 1975
Decaption Date: 01 JAN 1960
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Authority: n/a
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01 JAN 1960
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1975BOGOTA08875
Document Source: CORE
Document Unique ID: 00
Drafter: n/a
Enclosure: n/a
Executive Order: N/A
Errors: N/A
Film Number: D750320-1170
From: BOGOTA
Handling Restrictions: n/a
Image Path:
ISecure: 1
Legacy Key: link1975/newtext/t19750951/aaaabsld.tel
Line Count: 205
Locator: TEXT ON-LINE, ON MICROFILM
Office: ACTION COME
Original Classification: UNCLASSIFIED
Original Handling Restrictions: n/a
Original Previous Classification: n/a
Original Previous Handling Restrictions: n/a
Page Count: 4
Previous Channel Indicators: n/a
Previous Classification: n/a
Previous Handling Restrictions: n/a
Reference: 75 STATE 188866, 75 BOGOTA 8158
Review Action: RELEASED, APPROVED
Review Authority: RowellE0
Review Comment: n/a
Review Content Flags:
Review Date: 07 MAR 2003
Review Event:
Review Exemptions: n/a
Review History: RELEASED <07 MAR 2003 by maustmc>; APPROVED <02 FEB 2004 by RowellE0>
Review Markings:

Margaret P. Grafeld
Declassified/Released
US Department of State
EO Systematic Review
06 JUL 2006

Review Media Identifier:
Review Referrals: n/a
Review Release Date: n/a
Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
Secure: OPEN
Status: NATIVE
Subject: MICHIGAN IOGA TRADE MISSION
TAGS: BEXP, CO
To: STATE
Type: TE
Markings: Margaret P. Grafeld Declassified/Released US Department of State EO Systematic Review 06 JUL 2006